## Schedule of General Overview and Scrutiny Committee recommendations made and action in response

| Meeting       | item   | Recommendations   | Action   | Status    |
|---------------|--|---|--|-----------|
| 10 June<br>15 | Executive Response –<br>Review of lease<br>restructuring with<br>Hereford United   | RESOLVED: That  (a) the Executive's responses be noted;   |  | Completed |
|               | Executive Response –<br>Balfour Beatty Living<br>Places – Public Realm<br>Services | RESOLVED: That  (a) the Executive's responses be noted; and  (b) a briefing note on progress with the responses to the task and finish group report on Balfour Beatty Living Places - Public Realm Services be provided within six months.  | Briefing note on customer contact statistics issued 8 September 2015. Briefing note on highway maintenance plan issued September 2016. A further update on the Public Realm actions potentially required | Completed |
|               | Task and Finish Group<br>Report – Development<br>Management Planning               | RESOLVED: That  (a) Subject to the amendments to recommendations 1, 12 and 18 above, the report of the task and finish group on Development Management (Planning) be agreed for submission to the Executive; and  (b) The Executive's response to the review be reported to the first available meeting of the committee after the Executive has approved its response. | Submitted to executive  Reported to Committee 21 July 2015. Update issued via briefing note on 18 December 2015.   |           |

|                 |  |  | Further update to be issued for 26 July 2016. | Completed |
|-----------------|--|--|---|-----------|
|                 | Work Programme   | RESOLVED: That   |   |           |
|                 |  | <ul><li>(a) the draft work programme, as amended, be noted;</li><li>(b) a task and finish group on the smallholdings estate be established to undertake the work</li></ul> | Group established and work completed.         | Completed |
|                 |  | outlined in the draft scoping statement; and   |   |           |
|                 |  | (c) scrutiny activity on football provision be considered at a future meeting.   | Report scheduled for<br>November 2016         | ongoing   |
| 21 July<br>2015 | Executive Response to<br>Committee<br>Recommendations on<br>School Examination<br>Performance              | RESOLVED: That (a) the Executive response be noted; and (b) a briefing note be prepared on the Herefordshire Food Strategy and its linkages to schools.                    | Briefing note issued 18<br>December 2015      | Completed |
|                 | Executive Response to<br>the Task and Finish<br>Group Report on<br>Development<br>Management<br>(Planning) | RESOLVED: That (a) the draft Executive response be noted; and (b) a briefing note on progress with the response be provided within six months.                             | Update issued 18<br>December 2015             | Completed |

| 30             | The Development of a                | RESOLVED: That it be recommended to the executive that the   | Incorporated into                       | Completed |
|----------------|-------------------------------------|--|---|-----------|
| September 2015 | Schools Capital Investment Strategy | Schools capital investment strategy principles:  | strategy and being taken forward in its |           |
| 2013           | investment strategy                 | 1. include reference to the need to be responsive  | implementation on a                     |           |
|                |                                     | to anticipated growth and reductions in  | local area basis.                       |           |
|                |                                     | communities, including the key role of local schools in the sustainability of growth villages in   |   |           |
|                |                                     | Core Strategy policies RA1 and RA2;  | Briefing note issued 18                 |           |
|                |                                     |  | December giving further                 |           |
|                |                                     | 2. (within principle 8) take school journey distance, mode and time into account, not only in  | information on school                   |           |
|                |                                     | terms of environmental and transportation  | places and travel plans.                |           |
|                |                                     | impacts but also the effect of journey times on  |   |           |
|                |                                     | pupils, with schools encouraged to keep school travel plans up-to-date;  |   |           |
|                |                                     | 3. recognise what schools can and should offer, outside school hours, to local communities – such as libraries, information hubs, meeting venues, open space etc.; |   |           |
|                |                                     | 4. provide assurance that the authority would  |   |           |
|                |                                     | provide assurance that the authority would provide backing and support for academies to make bids for central funding to improve infrastructure;                   |   |           |
|                |                                     | 5. include consideration of county boundary transitions, including dialogue with adjoining   |   |           |
|                |                                     | authorities to ensure that provision was not considered in isolation;  |   |           |
|                |                                     | ,  |   |           |
|                |                                     | 6. clarify how the authority would assure itself   |   |           |
|                |                                     | that 'There would be an appropriate number of  |   |           |

|                       |  | faith places' (principle 3); and   |   |           |
|-----------------------|--|--|---|-----------|
|                       |  | 7. revise principle 11 e. to 'Participatory budgeting as a means of enabling local communities to assist in supporting a local school'.  |   |           |
|                       | Work Programme   | A briefing note be prepared on digital issues.   | Issued September 2016.                              | Completed |
| 27<br>October<br>2015 | Task and Finish Group<br>Report – Smallholdings<br>Estate (County Farms) | RESOLVED: That  (a) That the report and recommendations of the task and finish group: smallholdings estate (county farms) be agreed for submission to the executive subject to: i. the removal of Councillor Harvey's name from the group's composition (page 3 of the report); ii. the deletion of option b) from recommendation 1 (page 13); and  iii. the removal of the words 'on the remaining estate should be let' from recommendation 5 (page 14). | Submitted to the Executive  Briefing note including | Completed |
|                       |  | (b) The executive's response to the review be reported to the first available meeting of the committee after the executive has approved its response.  | response issued 18 December 2015                    |           |
| 17<br>November        | Budget and medium<br>Term Financial Strategy                             | RESOLVED: That it be recommended to Cabinet that consideration be given to the merits of a rise  | Council did levy an additional 2% precept at        | Completed |

| 2015                       | – Draft prior to Funding<br>Announcement           | in council tax of more than the 1.9% cap, with consideration given to the best mechanism for advancing this should Council agree to this measure reflecting the wishes of the significant response to the priorities and budget consultation, particularly in relation to retention of specific non-statutory services.   | in respect of adult social care in response to a Government initiative.                              |                             |
|----------------------------|--|---|--|-----------------------------|
| 19<br>January<br>2016 (am) | Update on home to<br>School Transport<br>Provision | Resolved That: A) The relevant officers work to produce a briefing note on home to school transport to present to the General Overview and Scrutiny Committee for July 2016 B) The item be returned to the scrutiny committee for another annual review in January 2017 C) It be investigated what other scrutiny activity would be of benefit regarding home to school transport   | Briefing note issued July 2016. Listed in Work programme. To be reviewed in January 2017.            | Completed Completed ongoing |
|                            | Local Transport Plan                               | Resolved that: The following recommendations be put to cabinet regarding the Local Transport Plan: A) A recommendation be made that the Local Transport Plan (LTP) be subject to a review every five years in accordance with Department for Transport guidance B) LTP4 Vision to be amended to include the objective "and reduce congestion and increase accessibility by less polluting and healthier forms of transport than the private car." | Reported To Cabinet. Confirmed at Council on 20 May that recommendations would be reflected in Plan. | Completed                   |

| 19<br>January<br>2016 (pm) | Herefordshire<br>Community Safety<br>Partnership Strategy<br>and Related<br>Performance | RESOLVED: a) it be recommend that an all member briefing be arranged on the CSP and related matters including the office and Police and Crime Commissioner, Chief Constable, the Superintendent of Herefordshire and other CSP partners. b) that the chair and vice chair investigate what areas of the CSP it may be of benefit to conduct further scrutiny work.  | Seminar scheduled for 21 November 2016  | Completed Ongoing |
|----------------------------|---|---|---|-------------------|
| 8 March<br>2016            | School Examination Performance  | Resolved that:  a) The committee makes recommendations to cabinet on how they might improve the efficiency of the school improvement framework and strategy, especially in relation to governance in light of likely reduced resourcing in future.  b) Council responsibilities for education are clarified and sufficiently resourced. Additionally, that the monitoring of governing bodies in meeting performance standards also be sufficiently resourced. Should the Director at any time find that resources are not sufficient, this must be reported to Cabinet and the General Overview and Scrutiny Committee at once.  c) A briefing note be produced in regard to authorised absences to inform future recommendations of the committee.  d) The committee consider the findings of the | The council responsibilities form part of the Herefordshire School Improvement Framework and are based on statutory duties.  Further consideration of the role and resourcing of the local authority will form part of the local authority's response to the national consultation on schools funding formula 2016 and the further national work on the roles and responsibilities of councils in relation to education | ongoing           |

|                                      | Health and Social Care Overview and Scrutiny Committee's early years provision task and finish group in relation to referral rates for speech and language development. e) The committee's suggestions in regard to the teaching of phonics be brought to the attention of the early years task and finish group reporting the health and social care overview and scrutiny committee.  | (d and e have been<br>done)  |           |
|--------------------------------------|---|--|-----------|
| Marches Local Enterprise Partnership | (a) the committee commend and encourage further the engagement of small businesses within the activity of the Marches LEP. b) The work of the Marches LEP in cooperation with neighbouring and other Local Enterprise Partnerships, in particular the equivalent bodies across national borders be encouraged. c) That the Marches LEP ensure that the delivery of accounts and reporting is made more clear and the availability of such documentation to the public is ensured. d) That the committee recommend to the board of the Marches LEP that a summary of accounts be published in conjunction with the annual report on the activity of the Marches LEP. | 2015/16 accounts are in process of being completed and will be placed on the LEP website. Draft accounts will be going to the LEP Board on 3 August.  Annual report published with Marches Enterprise joint Committee papers on 31 May 2016. | completed |

| 4 May 16        | Suggestions from the public  | RESOLVED: That a working party be set up by officers to discuss the detail of the issues surrounding the definitive Map   | Working party established.                                    | ongoing   |
|-----------------|--|---|---|-----------|
|                 | Task and Finish Group<br>Report – Community<br>Infrastructure Levy | RESOLVED that:  (a) the report of the task and finish group: community infrastructure levy be approved and the findings be submitted to the executive   | Submitted to Executive. Cabinet member decision 21 July 2016. | Completed |
|                 |  | (b) the recommendations of the task and finish group: community infrastructure levy be approved as follows:   |   |           |
|                 |  | Recommendation 1: The 'Preliminary Draft Charging Schedule' be carried forward unchanged as the 'Draft Charging Schedule'; Recommendation 2: Urgent consideration be given to the need for a robust governance structure to be developed for the administration of CIL in advance of CIL being adopted; Recommendation 3: That Parish Councils be supported by clear advice to assist with the implementation of the CIL charging process prior to any collected CIL monies being spent; Recommendation 4: That the CIL charging schedule and its implementation be kept under review.  (c) subject to the review being approved, the executive's response to the review be reported to the first available meeting of the committee after the executive has approved its response. |   |           |
| 26 July<br>2016 | Economic Master Plan   | the cabinet member–economy and corporate services be invited to consider the following recommendations:   | Submitted to the executive for                                | Completed |

| <ul> <li>Consideration be given to ways of pooling ideas for economic development through less structured approaches such as a think tank.</li> <li>An inventory should be made of the County's strengths and opportunities for synergy be then identified.</li> <li>Clarity should be sought as to how the planning framework accommodates farm diversity proposals, for example in relation to semi-permanent structures such as log cabins and whether that framework is appropriate.</li> <li>The invitation to a GOSC member to participate in meetings with chief executive, director and cabinet member on the development of the Masterplan be accepted.</li> <li>The further report proposed to be submitted to the committee in September 2016 should include highlights of lessons learned in relation to the implementation of the 2011-16 economic development plan and how these might inform the development of the new Masterplan.</li> <li>There should be cross-party engagement and engagement with all Members in developing the Plan.</li> <li>An alternative word to masterplan should be found to describe the plan.</li> <li>The plan should take account of the value of the arts and tourism to the County's economy.</li> </ul> | consideration. Council approved Plan 16 December 2016. |
|--|--|
| Consideration should be given to how best to<br>maximise the promotional opportunities for<br>Herefordshire. and   |  |

|                        | (b) consideration of the draft economic masterplan be added to the committee's work programme for September 2016 together with an annual review of the effectiveness of the plan thereafter.   | Report considered on 27 September 2016   |           |
|------------------------|--|--|-----------|
| Communication Strategy | RESOLVED: That (a) the communication protocols be subject to further clarification and consideration and a further report on them made to the Committee; and  (b) that, subject to a above, the following recommendations be made to inform cabinet's consideration of the strategy communication strategy with associated communication protocols for the period 2016-2019:  the use of a chat facility on the website should be pursued taking into account how an operator's time can most effectively be used;  the opportunity for the community to interact on-line quickly and easily should be fully explored;  clarification be provided as to how it is intended to implement the "spend within our means" approach outlined in section 3 of the strategy at appendix 1 to the report at p41 of the agenda papers: "making tough but necessary choices which will include ceasing to provide some services and working with communities to help them run services important to them";  the wording of paragraph 5.13 of appendix 2 to the report relating to the access of the press | Report made to Committee on 5 September.  Matters referred to Cabinet for consideration. | Completed |

|                        |  | to premises be reviewed and clarified.   |  |           |
|------------------------|--|--|--|-----------|
| 5<br>September<br>2016 | Four Year Financial<br>Settlement  | RESOLVED:  That (a) in order to make a recommendation on whether or not to accept the 4 year funding settlement a further meeting should be convened   | Further meeting arranged for 19 September. | Completed |
|                        |  | to consider alternative options including information from comparator authorities; and  (b) Cabinet be recommended to consider the points made by the Committee and the further information the Committee considered was   | Report made to Cabinet on 21 September.    |           |
|                        | Statement of   | required in order to make a recommendation to full Council on whether or not to accept the four year funding deal.  RESOLVED: That Cabinet be recommended to   | Considered by Cabinet                      | Completed |
|                        | community involvement consultation, communications and programme to adoption | consider amending the revised draft statement of community involvement to take account of the amendments proposed in the above table.  | on 3 November.                             |           |
|                        | Communication<br>Protocol for Members  | RESOLVED: That cabinet be recommended that further consideration be given to the following matters in relation to the communication protocol for members:  | Report on Cabinet agenda for 21 September. | Completed |
|                        |  | • In relation to paragraph 3.1 of the protocol further clarification was needed on when it was appropriate to use the word "Council" in communications when referring to such matters as Council policy and when further distinction was needed between a decision taken at full Council and a decision taken by an individual cabinet member or an officer. |  |           |

| 27<br>September<br>2016 | Customer Services and Libraries   | RESOLVED: That Cabinet be recommended to support option 3 – retained libraries and central service with an emphasis on making best use of them and community libraries as contact points for council services, extending service options and exploring new ways of working, and the report to cabinet should include a delivery plan.   | Considered by Cabinet<br>13 October 2016  | Completed |
|-------------------------|---|---|---|-----------|
|                         | Economic Master Plan  | RESOLVED: That the Cabinet Member be recommended to have regard to the points raised by the Committee in discussion and in particular the summary of the principal points set out above.  | Considered by Cabinet on and approved by Council on 16 December 2016.   | Completed |
| 14<br>November<br>2016  | Draft 2017/18 Budget<br>And Medium Term<br>Financial Strategy<br>Update | RESOLVED: That (a) the executive be recommended to work with Parish and Town Councils to explore options for service delivery;  (b) the executive be recommended to make representations to local MPs and others to ensure that the voice of the County is being heard in relation to the government's business rate proposals and the views of local MPs reported;  (c) the clarity of the budget report should be reviewed and officers requested that the report | In respect of items a, b and d, these were addressed to the executive who have reported back to GOSC their intention to develop closer working with Parishes, liaise with MP's to champion the County's issues and provide a response to the issues raised during budget consultation | completed |
|                         |   | should be amended to include detail of gross income and expenditure, consistency of terminology, virements over the year to identify actual expenditure, analysis of the use of the Rural Services Delivery Grant, clarity over income; and  (d) the executive be asked to take full account  | (summary provided to GOSC at December meeting)  (c) The clarity of budget report was reviewed and amended to ensure   | completed |

|  | of the consultation on the budget and reflect the views expressed in their budget proposals, indicating in the next report back to the overview and scrutiny committees the extent to which the consultation findings had influenced budget proposals, and, if the findings had been discounted, the rationale for taking that course. | consistency and clarity in future presentations and reports. Further detail of gross income and expenditure will be provided in the budget book summary which will be prepared once all information on grants is confirmed with government. The impact of this review was provided to GOSC at their December meeting |           |
|--|--|--|-----------|
| Proposed 2017/18Capital Budget                         | RESOLVED: That written answers be provided to questions raised at the meeting and appended to the Minutes  | Answers published with minutes.  | Completed |
| Edgar Street Stadium,<br>Hereford – Lease<br>Proposals | RESOLVED:  That (a) the executive be advised that the Committee supports the proposed grant of a new lease to the current tenant for a term of 10 years, commencing at some point prior to the expiry the current lease; and   | Executive informed.<br>Lease awarded.  | Completed |
|  | (b) a further report is presented to the Committee setting out the long term proposals for the Edgar Street stadium following an appraisal by the football club, council and potential development partners of the options.  | Added to work<br>Programme   | Ongoing   |

| actively engaged in the government's total transport funded programme and is developing proposals and sharing best practice with government and other local authorities.  Outcomes of the total transport fund programme will be incorporated within any final recommendations relating to the passenger transport | Passenger Transport Review Consultation | RESOLVED: That (a) rather than considering the findings of the passenger transport review in isolation, the executive is recommended to explore the scope for developing proposals to address the needs of local communities as a whole;  (b) consideration be given to initiatives developed using the national Total Transport pilot fund and other rural transport initiatives; and  (c) the scope for Parish and Town Councils to use the powers available to them under S137 of the Local Government Act 1972 be assessed. | (a) Further reporting on the passenger transport review will take into account the wider community issues which might result from any proposals. The executive will be asked to consider how any such proposal might be considered in the context of the needs of local communities as a whole.   | Completed |
|--|---|---|---|-----------|
| review. (c) The powers   |   |   | government's total transport funded programme and is developing proposals and sharing best practice with government and other local authorities. Outcomes of the total transport fund programme will be incorporated within any final recommendations relating to the passenger transport review. | Completed |

|  | councils under S137 of the local government act 1972 provide for flexibility in use of funds when no other specific power for expenditure exists. Parishes will need to satisfy themselves that any such expenditure meets tests in terms of community benefits and other provisions. It is worth noting that parish councils already benefit from direct powers to provide funding for public and community transport should they wish (Transport Act 1985 S106A as amended by Local Government and Rating Act 1997 S27).  Report made to Cabinet 6 April 2016. | Completed |
|--|--|-----------|
|--|--|-----------|

| 13<br>December<br>2016 | Draft 2017/18 Budget<br>and Medium Term<br>Financial Strategy<br>Update | That (a) the reconciliation showing the changes between the report made to the Committee in November and that presented in December be circulated to members of the Committee for information;  (b) officers be requested to explore the  | Report submitted to committee January 2017.  It was clarified at the   | Completed |
|------------------------|---|---|--|-----------|
|                        |   | principle of facilitating increased engagement with parish Councils and communities and revenue funding to support invest to save proposals in support of the delivery of some services in place of Herefordshire Council could be explored as part of the future review of the MTFS; and  (c) if a substantive issue relevant to the budget warranting further discussion with the Committee emerged a further report be made to the Committee's meeting in January for its consideration. | meeting that an "invest to save" proposal could be considered at any time even though a specific "pot" was not allocated.  Included in the reconciliation referred to in (a), reference was also made to the changes in the Autumn Statement in respect of New Homes Bonus and Adult Social Care Grant. In addition the report clarified the flexibility provided around the adult social care precept being up to 3% per annum subject to a maximum of 6% over three years. |           |
| 17                     | Update on home to   | RESOLVED: That the executive be requested to  |  | ongoing   |

| January<br>2017 | school transport provision  | produce a sustainable modes of travel to school strategy for consideration by the Committee by July and that schools should be encouraged to produce and update school transport plans.   |                    |           |
|-----------------|---|---|--------------------|-----------|
|                 | Herefordshire community safety partnership strategy and related performance | RESOLVED: to recommend that the Community Safety Partnership pay particular attention to recidivism rates of offenders.   | Request submitted. | Completed |
|                 | Draft 2017/18 budget movements  | Noted.  |                    | Completed |
| 9 May<br>2017   |   | RESOLVED:  That (a) it be requested that In future reports performance data is also provided in a manner which allows the attainment of cohorts of pupils to be seen and understood;  (b) briefing notes be provided:  • to confirm that the pupil premium is being used effectively;  • on how the council provides support to the governance process in schools and the |                    | To update |
|                 |   | process in schools and the process by which this is delivered outlining any difference in approach in the support provided to maintained  |                    |           |

|                 |  | (c)<br>(d) | schools and academies.  on the current school funding position and the introduction of the national funding formula.  the executive be requested that schools be reminded of the need to publicise information on how they are using the pupil premium  it be requested that quantative analysis be provided in reports of the extent to which education provision is highly valued by children and young people, parents and carers, the community and employers indicating where areas of education provision are valued and where they are not valued.  a spotlight review of the trend in performance of sponsored academies be proposed for consideration in the work programme session in June. |  |           |
|-----------------|--|------------|---|--|-----------|
| 11 July<br>2017 | Sustainable modes of travel to school strategy | That (a)   | the strategy should clearly link<br>targets to the strategy's aims and<br>objectives and ensure that it showed<br>how actions can deliver on those<br>objectives;   | Table of actions to be amended to show what objectives each action will deliver. The table setting out targets will be updated to show the link to objectives. (Page | To update |

| (b) | the wording in relation to the vacant seat payment scheme should be modified   | Added to final doc- no further update  The wording has been amended in the strategy. (Page 10)  Added to final doc- no further update  |  |
|-----|--|--|--|
| (c) | the strategy should contain a clear timetable for review of the strategy;  | Timetable for review has been added. (Page 21) Added to final doc- no further update   |  |
| (d) | the executive should again be asked to request schools to update their school travel plans making clear to them the potential benefits to schools of doing so and drawing on the support of councillors who are school governors to encourage this work to take place; | We are requesting that the councillors make request to schools within their constituencies to update school travel and support the SMOTS process. (Included in Action Plan at page 19) This will need to be added to a councillor newsletter- this will form an outcome of the cross-directorate meeting |  |

| (e)        | officers be requested to liaise with public health colleagues to assist in the development of effective targets;  | We have established an internal cross-department working group to assist in the delivery of a number of actions including the identification of health targets (Included in the Action Plan at page 19) Inaugural meeting due to take place on 2nd November 2017 |  |
|------------|---|--|--|
| <b>(f)</b> | the executive be asked to ensure that relevant council held data is actively shared with schools to prompt them to share their own data for the SMOTS;  | We are happy to share data with relevant schools, as long as it complies with data protection rules.  No update- no request for data has been made by a school   |  |
| g)         | the executive be requested to explore means of data collection for the SMOTS, to seek to secure more robust data to inform policy and assist in prioritising actions, with regard also being had to NHS data; | We shall use School census mode share from 2011 and will discuss ongoing data collection at cross-directorate working group. (Page 10)  Added to final doc- no further update  |  |

| (h)     | accident information in the strategy and methods of data collection should be clarified;   | Accident information has been clarified within the strategy document. (Page 13) Added to final doc- no further update  |
|---------|--|--|
| (i)     | the executive be requested to seek support from local MPs to assist in resolving transport issues and that their attention should be drawn to the value that Plasc surveys had previously been in assessing needs; | A letter has been drafted from Cabinet Member for Transport and Roads and from the Cabinet Member for Young People and Children's Wellbeing.  A reply was received from Bill Wiggan MP that the issue will be raised with the ministerwe await further outcome). |
| (J)     | the executive is requested to ensure<br>that theSMOTS makes clear the<br>evidence used to inform the strategy,<br>the efforts made to secure evidence<br>and any deficiencies in collecting<br>evidence;           | Amended within the strategy. (page 10) Added to final doc- no further update   |
| (k) the | executive be requested to ensure that<br>the capacity and performance<br>measures in the Sustrans contract<br>are aligned to the strategy;   | We will review the Sustrans contract to ensure the contract goals will be compatible with the SMOTS. (Included in the Action   |

|                     |         |  | Plan at page 19) Sustrans are a key partner in the delivery of the SMOTS and will continue engagement to ensure our outcomes and targets are matched |           |
|---------------------|---------|--|--|-----------|
|                     | (1)     | the executive is requested to ensure that an implementation plan translating strategy into action was developed to accompany the strategy;   | A implementation plan will be developed for delivery to a pilot school. (Page 19) Plan to be developed and a school/locality to be chosen            |           |
|                     | (m)     | the Sustrans contract was part way through its duration yet the strategy had not been published. The relationship of that work to the strategy needed to be considered to ensure that that work contributed to the delivery of the strategy; and | The Sustrans delivery project was taken into account when developing the SMOTS.  No further update   |           |
|                     | (n) ti  | ne Statutory Scrutiny Officer be informed of the annual review of the action plan and following consultation with the Chairman and Vice-Chairman consider whether there are any material matter requiring consideration by the Committee.        | We will forward update reports on an annual basis to the scrutiny officer for distribution to GSC.  Report to be drafted for July 2018               |           |
| Herefordshire local | That (a | a) the strategy should recognise the   | Considered by cabinet  | To update |

|                   | flood risk management<br>strategy                                  |           | importance of clear and effective communication of responsibilities in respect of all relevant parties;   | 28/9/17.           |  |
|-------------------|--|-----------|---|--------------------|--|
|                   |  | (b)       | the executive be advised of the importance of preparing a joined up implementation plan;  |                    |  |
|                   |  | (c)       | careful consideration be given to<br>how land use and management<br>affect flood risk, ways of educating<br>people on this point and developing<br>mitigating measures;   |                    |  |
|                   |  | (d)       | a public facing document be produced setting out what to do in the event of flooding and relevant legal remedies for those affected;  |                    |  |
|                   |  | (e)       | BBLP be requested to seek information from lengthsmen and local councillors on local conditions and identified flood risks as a matter of course; and   |                    |  |
|                   |  | (f)       | the Statutory Scrutiny Officer be informed of the annual review of the action plan and following consultation with the Chairman and Vice-Chairman consider whether there are any material matters requiring consideration by the Committee. |                    |  |
| 21 August<br>2017 | West Mercia Police and<br>Crime Consultation on<br>Fire Governance | RESOLVED: | That a draft submission to cabinet be circulated to members of the committee for comment and the statutory scrutiny officer authorised  | Response submitted |  |

|                 |                                    |      |      | to finalise the submission on the committee's behalf following consultation with the chairman and vice-chairman of the committee.   |           |  |
|-----------------|------------------------------------|------|------|---|-----------|--|
| 11<br>September | Travellers' Sites Development Plan | RESO | LVED | ):  | To update |  |
| 2017            | Document                           | That | (a)  | the executive be recommended to<br>consider whether an additional<br>temporary stopping place should be<br>identified;  |           |  |
|                 |                                    |      | (b)  | co-operative working with neighbouring authorities should be pursued;   |           |  |
|                 |                                    |      | (c)  | clarity be provided on how the TSP would operate in practice, including protocols for the allocation of places on the site including the management of different families, so that there is a clear public understanding; |           |  |
|                 |                                    |      | (d)  | consideration be given to specifying when a review of the policy should be conducted;   |           |  |
|                 |                                    |      | (e)  | dialogue continue with the<br>Showmans' Guild to identify an<br>appropriate site to meet their needs;   |           |  |
|                 |                                    |      | (f)  | the scope to acquire land for sites   |           |  |

|                         |                                 | (g)<br>(h)                   | by Compulsory purchase order to increase the options and select sites in the most suitable locations be explored; site allocation policy on residential sites should be clear; officers be requested to ensure that existing sites are appropriately managed and maintained and that appropriate resources are in place for both capital improvements and maintenance.  |            |  |
|-------------------------|---------------------------------|------------------------------|---|------------|--|
| 11<br>September<br>2017 | Youth Justice Plan<br>2017-2018 | RESOLVED:<br>That (a)<br>(b) | the Youth Justice Plan (at appendix A to the report) be endorsed and submitted to Cabinet for recommendation to full Council for approval; the Cabinet Member (young people and children's wellbeing) be asked:  (i) to request the West Mercia Youth Justice Service Management Board to review the process for preparing the Youth Justice Plan in order to permit the scrutiny committee to comment on next year's plan at an earlier stage so that its comments | To update. |  |

|     | plan's preparation;  |  |
|-----|--|--|
|     | (ii) to request that an evaluation of informal disposals be included in next year's plan;  |  |
|     | (iii) to request that next year's plan<br>be drafted so as to enable<br>performance year on year to be<br>compared;  |  |
|     | (iv) to request that mindful of the fact that the low numbers of offenders in Herefordshire can distort statistical comparison with other authorities information be presented within the Plan in a way that enables the circumstances of the Herefordshire cohort of offenders and performance of the service in addressing their needs to be assessed and compared year on year; and |  |
| (c) | a briefing note be requested setting out: how the statistics quoted at paragraph 2.4/2.6 of the draft plan compare in full with the 2016/17plan; and also providing clarification on the operation of transition protocols and reassurance that there is a seamless and fully effective transition from youth to adult services.   |  |